

Finance Apprentice

Main Job Purpose:

We are offering a fantastic opportunity to the right candidate. We are looking for someone with the drive and enthusiasm to succeed within an extremely busy group finance and accounting department.

Opportunities for progression for the right candidate.

Essential Requirements:

Communication skills, IT skills, attention to detail, organisation skills, customer care skills, problem solving skills, administrative skills, number skills, analytical skills, logical, team working, non judgemental

Qualifications

- GCSE or equivalent English (Grade 4)
- GCSE or equivalent Maths (Grade 4)

Desirable Requirements:

- GCSE or equivalent ICT (Grade 4)

What will the apprentice be doing?

The apprentice will study all aspects of a busy group finance and accounting department with the view of successfully completing their AAT at the end of the Apprenticeship.

What training will the apprentice take and what qualification will the apprentice get at the end?

Training will be delivered in conjunction with an approved training provider alongside internal training and development. Job shadowing all employees within the department.

What is the expected career progression after this apprenticeship?

Upon successful completion of the apprenticeship it is hoped that the apprentice will specialise in a particular area and go on to progress within the business.

Apprenticeship level: Intermediate Level Apprenticeship Level 2 (GCSE)

Working week: Monday to Friday 8.30 to 5pm

Total hours per week: 42.5

Expected apprenticeship duration: 24 months

If you would like to apply for any of these roles please contact hr@gbstp.com or call 01775 821921